

Minutes

Friends of the Lincoln Library Board Meeting, January 10, 2023
Willow Room Twelve Bridges Library, 10:30-12:00
[for approval on February 14, 2023]

I. Call to Order: President Jo Jones called the meeting to order

II. Welcome/Introductions

III. Flag Salute

IIIA. **ACTION ITEM:** Approval of Minutes from December 13, 2022 board meeting: Gloria Pilotti-Irey moved and Mary Nader seconded the minutes be approved. Passed.

IV. Library Report – Kathryn Hunt, Library Director, reported the staff is prepping for 2023. She will have the 2022 financial report for us at the end of January, and reminded us that January is “hot tea” month. She and staff are going to Lincoln-area 11th grade English classes to help students with research and resources; this brings awareness of the library’s services. Dealing with water leaks. Regarding the Carnegie: lots of different conversations going on, so Kathryn is going to bring “stakeholders” together to meet with City Manager Sean Scully for discussion. Kathryn will propose the book locker (which will include a return box) to the City Council in February or March, putting it in the City’s budget cycle which begins in June. Discussion. New newsletter for volunteers.

V. Officer/Director Reports

A. President Jo Jones – no report.

B. Vice President Karen Allen – no report.

C. Secretary Jeri Ferris – no report.

D. Treasurer Gloria Pilotti-Irey - reported December revenue of \$14,983 from book sales, membership renewals, and a very large donation; expenses \$6,203, mostly for book purchases and the community outreach direct mailer. Gloria has renewed the movie license for three years, cost \$557. Waiting on Read Across America book choice. Discussion on “Note 8 \$500 gift.” The 2022 financial reports will be completed for our February meeting.

Gloria's reports in full are filed separately.

E. Book Sales Director Sharon Gorley – reported “another great month,” with book sales of \$1,507 for December. Total 2022 book sales almost \$22,000, including \$5,000 on-lines sales. Jan Voyles is taking over for our dear Vi Kuka, with Robin Eckhardt assisting.

F. Community Outreach Director Linda Derosier – reported giving away over 1,000 cocoa/FOLL packets, and putting some in all the Free Little Libraries around Lincoln, and including Sheridan. Lincoln Hills Foundation (LHF) had a picture of FOLL in their yearly newsletter. Sam Schlafer has asked FOLL to deliver flyers door-to-door in the new developments again, said 13% “return rate” from people receiving the flyers which is excellent. FOLL is waiting to be invited as a non-profit to the March SCLH Expo.

G. Grants Director Teresa Stanislaw (absent), Linda D. reporting - received approval of two grants from the LHF for audio books and non-fiction books for seniors.

H. Hospitality Director Whitney Eklund – reported this month FOLL will host the first Family Movie Night (Lyle, Lyle, Crocodile) since Covid. Will have free books for kids. Tonie and Gloria are designing a driveway sign for the date - 3rd Saturday of the month. Popcorn discussion.

I. Membership Director Linda Morley - reported on her many FOLL activities for 2022. As of December 31, 2022, FOLL has 363 members, a 15% increase for the year. Linda M. commented that growing membership “takes a real investment of time and community outreach.” Note new “gift membership” option on the website, developed by Linda D. and Gloria. Please think how best we can get the word out about FOLL membership to parents of Lincoln H.S. students, and give Linda M. your suggestions. She will provide the new Teen Advisory board, made up of thirteen students from local high schools, with forms introducing the new Youth Membership.

J. Newsletter Director Karen Lindh – reported the February 2023 issue will include thanks to members; article on Battle of the Books; a craft with hearts for “Library Lovers Day”; three lists of top ten books of 2022; Movie Night; memorial article on Vi Kuka.

K. Website & Social Media Director Lynne Rossi – reported after discussion with website providers our bill for three years is only \$718. She is working on preventing spam; will have log-in procedures for board members by this weekend.

VI. Committee Reports - none

UNFINISHED BUSINESS:

VII. Discussion: February 3rd Board Retreat Agenda, Hours, Lunch - Jo - we will have a brunch before the meeting in the Fir Room, beginning at 10 a.m. Gloria will get a menu from Bagel & Bean and send it to us for our choices; Karen L. will bring coffee. We are to review the approved Strategic Plan and be prepared to discuss: 1. what to work on and our assignments; 2. what are FOLL activities for 2023.

NEW BUSINESS:

VIII. Remembering Vi Kuka and Memorial Plaque - we are saddened by the death of former FOLL board member and LAB/LAC member Vi Kuka on December 27, 2022. Her funeral will be held on January 12, 2023, at St. Joseph's Catholic Church, Lincoln. Linda D. listed some of Vi's many contributions to FOLL. Discussion on \$100 donation for name on plaque in honor of living person or in memory of a passed person - whether this should or should not be required for a board member who has contributed hours of work. Will discuss criteria at the February retreat. Linda D. and Lynne will work on this.

IX. Major Contributor Recognition Policy - Lynne has put names of major contributors on the website home page with links to their businesses. Large donations (over \$500) are honored on the website immediately. Names are kept up for thirteen months from last qualifying donation. Donations of \$100-499 are updated quarterly, names in annual report and on poster in library. Karen L. moved we adopt Lynne's suggested Major Contribution Recognition Policy, Linda D. seconded. Approved.

X. Assignment of Lead for 2022 Financial Review - Jo - Mary Nader will take lead, with Karen A. and Judy Presnall on her committee.

XI. Assignment of Lead for 2023 Big Day of Giving (May 4) - Jo - Karen L. will take lead, with Linda D. and Lynne on her committee.

XII. 2022 Annual Report Format - Gloria began current format in 2018, including a one-page summary showing where our money goes. This year she will focus on our outreach programs and Read Across Lincoln; no director reports needed.

XIII. Open Discussion, General Announcements and Closing Comments - Linda D. reminded us of the Chamber breakfast on the third Wednesday of the month, and the Downtown Lincoln Association breakfast on the second Thursday. The

next LHF Bingo event will be on January 26, 2023, and FOLL's support is encouraged. Linda D. passed a Bingo sign-up sheet. Discussion on the Chamber "business excellence awards." Jo will represent FOLL at the first Wednesday LAB/LAC meeting. Whitney announced she has been appointed one of three new planning commissioners for the City of Lincoln and will be installed at tonight's meeting. Gloria was re-appointed as a member of the City's Library Advisory Board for an additional two-year term. At the Board retreat, we will talk about who will present the FOLL report at future LAB/LAC meetings.

XIV. Adjournment – Next Meeting February 14, 2023 in Willow Room, 10:30-12:00

Attendance:

Board Members: Karen Allen, Linda Derosier, Whitney Eklund, Jeri Chase Ferris, Sharon Gorley, Jo Jones, Karen Lindh, Linda Morley, Mary Nader, Gloria Pilotti-Irey, Lynne Rossi

Library Staff: Kathryn Hunt

Members and visitors: (by Zoom) Dawna Hawksworth, Renee Kohler, Judy Presnall.

Submitted by Jeri Chase Ferris, Secretary