

Minutes

Friends of the Lincoln Public Library Board Meeting, January 9, 2024
Willow Room, Twelve Bridges Library, 10:30-11:40 a.m.
[for approval on February 13, 2024]

I. Call to Order: Vice President Dawna Hawksworth called the meeting to order.

II. Welcome/Introductions

III. Conduct Roll Call; confirm quorum – Jeri Ferris took roll and confirmed quorum.

IV. Board Action: Approval of December 12, 2023 Board Meeting Minutes – Karen Lindh moved and Gloria Pilotti-Irey seconded the minutes be approved. Passed.

V. Library Report – Kathryn Hunt, Library Director, said the HVAC system needs to be updated, time for fix not known; border fence is up and library spaces marked in the parking lot; Hot Tea Month in January; she thanked FOLL for our support.

VI. Officer/Director Reports

A. President – Teresa Lai Stanislaw - reported Presidential appointments will be covered later in the agenda (item IX); Dawna will give the FOLL report at the next LAB/LAC meeting on February 7; lunch at the February 9 Board Roundtable will be catered by Casa Ramos. If you have suggested agenda items for the Roundtable, please submit them to Dawna or Teresa before January 27 when the Strategic Planning Committee will be meeting to plan the Roundtable agenda.

B. Vice President – Dawna Hawksworth – reported she is working on Strategic Planning.

C. Secretary – Jeri Ferris – no report.

D. Treasurer – Gloria Pilotti-Irey – reported \$11,171.00 expenses in December: took advantage of the Scholastic Year End Sale to purchase \$1,200 of books for 2024 Summer Reading rewards; purchased Spanish version of 2024 Read Across Lincoln book (\$377); purchased cloth and board books for Read to Me - Baby Literacy Kits (\$1,304) that will be distributed on a monthly basis in 2024; paid

invoices for about 50% of the ordered NOLO Law books and 80% of the Travel Books - others are backordered and will be paid in 2024. Treasurer's records are in good order and ready for financial review this coming Monday.

E. Book Sales Director – Sharon Gorley – “so happy!” with the incredible book sales in 2023. Fred brought in \$1,700, ebay sales \$2,500, two BIG book sales \$4,159, and \$18,000 from the library book sale shelves. The grand total for 2023 is \$26,944!

F. Community Outreach Director – no report.

G. Grants Director – Teresa Lai Stanislaw and Neil Cochran – reported two grants received (Lincoln Hills Foundation, \$2,625, and Consolidated Communications, \$300); new grants approved for 2024 (LHF, \$7,500 for large print and audio books, and additional supplement of \$3,000 for Hoopla). Teresa gave a grant summary report to the Lincoln Hills Foundation; Neil will take two grant director training courses; Neil will discuss the May BDOG later today.

H. Volunteer and Hospitality Director – Gloria is overseeing this role until vacancy is filled. Gloria reported she is working on obtaining help for Movie Night; please respond to Kathryn's email if you can help with the January 16 school visit.

I. Membership Director – Linda Morley – reported 97 members as of today (start of new year's membership numbers), ended 2023 with 364 members. Linda reviewed the many, many activities she and Linda Derosier took FOLL to in 2023 (Family Movie Night, SCLH Lifestyle Expo, LPL How to Festival, Back to School Bash at the Plaza, Family Art Night, one Family Movie in Park, Breast Cancer Golf Tournament - Signage/Program Brochure and Video Acknowledgement, National Night Out, Kiwanis of Lincoln Health Fair, photos, Read Across Lincoln, FOLL Book Sales, Starwars vs Marvel, LPL Youth Festival, Annual Membership meeting, multiple Library tours and one Author Event). This month Linda M. will mail notices to all who have not yet renewed; said new members are coming in but renewals are dropping. Discussion. Linda M. read a letter from the family of Dolores Martinez, who died in August 2023, including a donation of \$2,500 in Dolores's name.

J. Newsletter Director – Karen Lindh – reported for February she will feature articles on Read Across Lincoln, Battle of the Books, possibly a new staff member, National Library Lovers Month, a tribute to long-time Friend Dolores Martinez, regular programs, and the importance of renewing membership. Also will include an article on the recently approved “Read to Me –

Baby Literacy" program developed by library staff, distributed through Lighthouse Counseling beginning in January, and funded by the Friends.

K. Website and Social Media Director – Lynne Rossi – asked “Do we want our board meetings open to the public on Zoom?” Discussion and decision Yes. She is updating new officers and directors; will email Neil re BDOG; Gloria will take over for February and March when Lynne is gone.

VII. Standing Committee Reports – Strategic Planning Committee – Teresa reported all is ready for the January 27 meeting.

NEW BUSINESS:

VIII. BOARD ACTION: Designate Teresa L. Stanislaw (President) and Gloria Pilotti (Treasurer) as the authorized signers for the Friends of the Lincoln Public Library's accounts held at Umpqua Bank. Lynne so moved, Sharon seconded. Passed.

IX. Presidential Appointments:

- A. Grants Director for remainder of vacant term – Neil Cochran
- B. Chair of Big Day of Giving Committee – Neil Cochran
- C. Chair of Financial Review Committee – Karen Lindh

X. BOARD ACTION: Approval of President's Appointment of Neil Cochran as Grants Director for remainder of vacant term. Jeri so moved, Karen seconded. Passed. Neil took the Oath of Office.

XI. Board Members to sign Annual Conflict of Interest Statements and return to President. Done.

XII. Membership Director to confirm all Board Members are 2024 FOLL members (Bylaw requirement). Confirmed.

XIII. Open Discussion, General Announcements, Closing Comments – Neil discussed May 2, 2024 BDOG. He will meet with Library Director Hunt to determine library's needs and goals for 2024; will organize FOLL's BDOG Committee (needs volunteers); will establish schedule and responsibilities of this committee; will begin 2024 BDOG campaign. Karen will work on newsletter articles and promotion for BDOG; Gloria will do Facebook posts when Lynne is gone (will begin in February); Teresa will be on committee; Neil will talk with Kathryn this week.

Jo asked if we all receive Judy Presnall's daughter's emails? She is checking to be sure Judy's books are in the library. Also, Salad works is raising money for FOLL, has collected \$313 as of today, more to come.

Adjournment – Next meeting is Tuesday, February 13, 2024, 10:30 a.m., Willow Room.

Attendance:

Board Members: Neil Cochran, Jeri Chase Ferris, Sharon Gorley, Dawna Hawksworth, Jo Jones, Karen Lindh, Linda Morley, Gloria Pilotti-Irey, Lynne Rossi, Teresa Lai Stanislaw (Zoom).

Library Staff: Kathryn Hunt

Members and visitors:

Submitted by Jeri Chase Ferris, Secretary