

Minutes

Friends of the Lincoln Public Library Board Meeting, February 13, 2024
Willow Room, Twelve Bridges Library, 10:30-12:05 P.M.
[for approval on March 12, 2024]

- I. Call to Order: President Teresa Lai Stanislaw called the meeting to order.
- II. Welcome/Introductions – Teresa welcomed Dianne Fix and thanked her for participating on the Financial Review Committee.
- III. Conduct Roll Call; confirm quorum – ten Directors present, quorum confirmed.
- IV. OLD BUSINESS:
 - A. Board Action: Approval of January 9, 2024 Board Meeting Minutes – Karen Lindh moved and Neil Cochran seconded the minutes be approved. Passed.
 - B. Board Action: Approval of \$895.40 for 500 FOLL Book Bags (including freight cost of \$176.82) – Linda Derosier moved and Jo Jones seconded the bill be approved. Passed.
- V. Library Report – Staffers Sam Schlafer and Tonie Jenkins introduced upcoming library programs: Month of Love at the library; Sticker Palooza with scavenger hunt; Free Trees (trees delivered on Earth Day, April 22); Read Across Lincoln beginning March 4 (with an incredible deal on books, thanks to Gloria); Summer Reading; How-to Festival; Battle of the Books, Fairytale Day; Candlelight String Quartet in December.
- VI. Officer/Director Reports
 - A. President – Teresa Lai Stanislaw thanked Board members for participating in the Friday Board Roundtable and discussed ideas for growing FOLL membership, further discussion in March.
 - B. Vice President – Dawna Hawksworth reported she attended LAB/LAC; the library's a/c is being repaired; the downtown Lincoln book locker proposal is moving forward, with a March decision expected.
 - C. Secretary – Jeri Ferris – no report.

D. Treasurer – Gloria Pilotti-Irey reported \$2,190 expenses in January and \$8,870 in revenue (memberships, donations, book sales and grants). FOLL funds on hand as of January 31, 2024: \$194,584. Expenses already paid for February include books for Read Across Lincoln (\$1,704) and Seed Library (budget \$1,300).

E. Book Sales Director – Sharon Gorley reported \$1,650 income from January book sales; received 300 “very nice” donated books last Saturday.

F. Community Outreach Director – Linda Derosier reported on Read Across Lincoln: if we want to see FOLL funds in action, watch Tonie presenting books to excited kids in this program.

G. Grants Director – Neil Cochran reported he plans to request a Sutter Health grant; Umpqua employees must be involved in approved grants; presented information on a national directory for foundations (Gloria will talk with Neil about this).

H. Volunteer and Hospitality Director – Gloria Pilotti-Irey (interim) reported on Puzzle Off event this Saturday, for which we’re providing treats and assistance; she now has two good volunteers for Family Movie Night.

I. Membership Director – Linda Morley – reported she has sent out 265 renewal letters; FOLL will (probably) have a table at the SCLH Lifestyle Expo; she helped with a recent AAUW tour; she made flyers for volunteers and Board members to hand out personally at FOLL-paid events (Family Movie Night, Mother Goose on the Loose, and more); suggests giving a 10% discount to FOLL members at book sales; need to make the Twelve Bridges High School parents familiar with the library and FOLL; 500 people at Family Art Night, only ONE new member. She stressed it is always one-on-one communication that brings in new members.

J. Newsletter Director – Karen Lindh – reported for March she will feature Kathryn Hunt’s “State of the Library Report”; Read Across Lincoln; FOLL Annual Report; Big Day of Giving; spotlight on a volunteer; perhaps feature a particular section of the library; Hoopla funded by FOLL and how to use Hoopla; March library events; “News from Friends” time to renew or join.

K. Website and Social Media Director – Lynne Rossi, absent.

VII. Standing Committee Reports

A. Strategic Planning Committee Update – Dawna Hawksworth reported the Committee met on January 27, discussed FOLL membership development

and fund-raising; other items set for later review; Gloria is retiring from the Committee, so need new member.

- B. BDOG Committee Update – Neil Cochran reported he met with Lynne Rossi regarding the FOLL web page; met with Kathryn Hunt and Sam Schlafer to review activities; asked BDOG to pay for Read Across Lincoln, Family Art Night, Hoopla, Kanopy, and TAB, a total of \$40,000 (Neil and Gloria will discuss); Gloria suggests new furniture for Children's Room; discussion on book locker (Linda D. says Downtown Lincoln with help with expenses). BDOG Committee consists of Neil, Teresa Lai Stanislaw, Karen Lindh, plus Sharon Gorley and Lynne Rossi who will help with materials, and Gloria will provide names of more to help.
- C. Presentation of Financial Review Committee Report – Karen Lindh reported her Committee (Karen, Sharon Gorley, Dianne Fix) used Gloria's "rigorous set of accounting practices," received and reviewed all information, balances reconciled, no irregularities.

NEW BUSINESS:

VIII.

- A. BOARD ACTION: Approval of 2023 Financial Reports. Karen Lindh so moved, Jo Jones seconded. Approved. Gloria will submit financial information to Jensen Smith, CPAs.
- B. BOARD ACTION: Approval of Draft FOLL 2023 Annual Report. Linda Derosier so moved, with edits, Jo Jones seconded. Discussion. Approved.
- C. BOARD ACTION: FOLL Policy Revision – Account Structure and Internal Controls – Book Sale Cash Collection – Gloria Pilotti-Irey reported on a recent policy requirement for Book Sale Cash Collection with which she disagrees and stated why. Discussion. Jeri Ferris moved FOLL waive this requirement for our current Treasurer. Karen Lindh seconded. Passed and waiver granted.
- D. BOARD ACTION: Approval to use Stripe software to give members the option of auto-renewing their annual memberships – Gloria Pilotti-Irey presented an example of how this software is used. Linda Derosier moved to add Stripe software to our website. Dawna Hawksworth seconded. Discussion. Approved.
- E. Review and Discussion – Draft FOLL 2024 Brochure – Gloria Pilotti-Irey led discussion of editing comments.

Open Discussion, General Announcements, Closing Comments – Jo Jones says Salad Works has donated funds to FOLL.

IX. Adjournment – 12:05 P.M.

Next Board meeting is Tuesday, March 12, 2024, 10:30 a.m., Willow Room.

Attendance:

Board Members: Neil Cochran, Linda Derosier, Jeri Chase Ferris, Sharon Gorley, Dawna Hawksworth, Jo Jones (immediate past president), Karen Lindh, Linda Morley, Gloria Pilotti-Irey, Teresa Lai Stanislaw.

Library Staff: Sam Schlafer, Tonie Jenkins

Members and visitors: Dianne Fix

Submitted by Jeri Chase Ferris, Secretary