

## Minutes

Friends of the Lincoln Public Library Board Meeting, December 10, 2024  
Willow Room, Twelve Bridges Library, 10:30 a.m. -12:00 p.m.  
[for approval on January 14, 2025]

- I. Call to Order: President Teresa Lai Stanislaw called the meeting to order.
- II. Welcome/Introductions – Teresa welcomed Rachel LaForest.
- III. Conduct Roll Call; confirm quorum – Jeri Ferris took roll and confirmed quorum.
- IV. Consent Items:
  - a. Approval of Board meeting minutes, October 8, 2024. Yes.
  - b. Approval of Closed Board Meeting Minutes, November 7, 2024. Yes.
  - c. Approval of Annual Membership Meeting Minutes, November 23, 2024. Yes.
  - d. Confirmation of Board Approval of MOU between City of Lincoln and FOLL dated November 12, 2024 (previously approved by electronic board majority vote). Yes.
  - e. Confirmation of Board Approval of 2024 Budget Increase of \$450 (previously approved by electronic board majority vote). Yes.
- V. Library Report – Kathryn Hunt said the new recycling area will be completed mid-2025, freeing up 34 more library parking spaces; the book lockers are here and at the Community Center on 1<sup>st</sup> and Joiner, may open either next week or in January. She is grateful to FOLL for our funding. There were 78 teen intern applicants for five positions, and Kathryn will announce names in the New Year. Preparing a community outreach questionnaire to determine library wants.
- VI. Swearing in of New Directors (Linda Morley, Gloria Pilotti-Irey, Linda Derosier, Neil Cochran, Cassandra Hawley-Davis, Lynne Rossi) – led by Jo Jones.
- VII. Officer/Director Reports
  - A. President – Teresa Lai Stanislaw – no report
  - B. Vice President – Dawna Hawksworth — commended the Annual Meeting committee; attended Movie Night; went to Christmas Fair.

C. Secretary – Jeri Ferris – no report

D. Treasurer – Gloria Pilotti-Irey – reported November receipts, \$10,539 (membership, book sales); November expenses, \$4,743 (usual expenses); funds on hand as of November 30, 2024: \$203,239. December expenses will include the book lockers (\$35,000) and quite a few more purchases. She said the MOU Funds (\$200,000) are to be used only for facilities improvements. End-of-year fund balance a very healthy approximately \$160,000 (plus the \$200,000 restricted grant).

E. Book Sales Director – Sharon Gorley, absent – her report given by Teresa. The Saturday Big Book Sale made over \$3,000, a new record, and Nina Mazzo was a bit hit as the Book Fairy. Sharon thanked the many, many volunteers who made this book sale possible. Total book sales for November, \$5,326; year-to-date book sales total \$26,720.

F. Community Outreach Director – Linda Derosier – continues her multiple activities, reaching out to many organizations in Lincoln. She was at a City Hall meeting on the future of downtown Lincoln; gave a library tour after the Annual Meeting; organized and set up and helped man the FOLL booth for the downtown Christmas Fair.

G. Grants Director – Neil Cochran – reported he is pursuing an American Library Association grant of \$2,000; more news to come.

H. Membership Director – Linda Morley – reported 340 members, 43 renewals, nine new members joined at the book sale; working with Linda D. as usual.

I. Newsletter Director – Karen Lindh reported her top two December articles will be: Happy New Year with Mother Goose on the Loose families, and Time to Renew Your FOLL Membership. The newsletter will also include holiday closure dates; library community outreach; the book lockers; Teen Advisory Board information; picture of the new recycling construction; updates on the Lincoln Community Foundation and the Lincoln Hills Foundation; Christmas photos; new FOLL officers; an interview and other regular articles.

J. Volunteer and Hospitality Director – Wanda Melilli – reported she will bring cookies, water, and apple cider to the Candlelight Concert.

K. Website and Social Media Director – Lynne Rossi – thanked everyone for their help in keeping our Facebook and Instagram pages alive.

VIII. Standing Committee Reports:

- A. Annual Membership Meeting – Teresa – reported “a great meeting,” with 34 people attending. Kathryn Hunt told the group that the library has 12 staff members, but the 250 FOLL volunteers keep the library going.
- B. Strategic Planning Committee Update – Dawna Hawksworth reported the committee met on November 19 and updated eight policies; need one new member; the new Strategic Plan is on the FOLL information page; there are some deferred questions.

#### IX. NEW BUSINESS

- A. Board Action: Approval of 2025 Budget – Gloria presented the budget. Karen moved and Linda D. seconded we approve the budget. Passed.
- B. Board Action: Approval of Revised Account Structure/Internal Controls Policy – Dawna moved and Wanda seconded we so approve. Passed.
- C. Discussion: Volunteers needed for Santa's Workshop in the Square, Saturday, December 21, 4-6 p.m. Linda D. demonstrated a library bookmark packet which kids will assemble. Let Linda know if you can help.

X. General Announcements, Closing Comments: Rachel LaForest asked about PBS documentaries in our collection, borrow from Roseville?, Gloria said ask the library staff. Discussion. Also discussion on keeping track of what other Friends groups do. Dawna suggested the library staff should look over donated dvds and cds before we put them out for sale; Gloria clarified that the DVD/CD processing staff already has procedures in place for library staff review.

Commendation of Jeri Chase Ferris – Teresa read a lovely note on service and presented a thank-you gift card.

Adjourned at 11:30 a.m. – Next meeting, January 14, 2025, in the Willow Room.

#### Attendance:

Board Members: Teresa Lai Stanislaw, Dawna Hawksworth, Jeri Chase Ferris, Gloria Pilotti-Irey, Linda Derosier, Neil Cochran, Linda Morley, Karen Lindh, Wanda Melilli, Lynne Rossi, Cassandra Hawley-Davis

Library Staff: Kathryn Hunt

Members and visitors: Jo Jones, past president; Rachel LaForest

Submitted by Jeri Chase Ferris, Secretary