

Friends of the Lincoln Public Library Board Meeting, March 11, 2025

Willow Room, Twelve Bridges Library, 10:30 a.m. -12:00 p.m.

[for approval on April 8, 2025]

I. Call to Order: Dawna Hawksworth called the meeting to order.

II. Welcome/Introductions – Dawna Hawksworth

III. Conduct Roll Call; confirm quorum – Linda Morley took roll and confirmed quorum.

IV. Consent Items:

a. Approval of Board meeting minutes from February 11, 2025- Approved by consent

Library Report – Kathryn Hunt – “24/7 library hold lockers” are functional. Still finalizing digital receipts but all appears to be working well and hard roll out will occur in March. Five new teen interns are now working and doing a fantastic job building out programming and learning operations. The library is continuing to work on outreach and RAL. The TAB Leprechaun Trap activity had 250 attendees. The Spanish catalog is now live and with the help of staff member Marlene they are fine tuning the translations. Thank you to FOLL for the Lincoln Community Foundation grant to provide this service. Meeting internally with staff to create a provisional budget to take to the City Council.

There will be two public engagement meetings on March 20 to discuss the future of the library. The first is an afternoon event at the library for teens/adults. An evening event at City Hall will be geared to adults. Refreshments will be served at both meetings, and all are encouraged to share their ideas and thoughts. The library will be closed on March 19 for staff preparation for these two meetings.

Weather permitting, the recycle bins relocation should occur in late April-early May.

VI. Officer/Director Reports

A. **President – Teresa Lai Stanislaw** - (via Zoom) none

B. **Vice President – Dawna Hawksworth** - none

C. **Secretary – Linda Morley** - Photos = Puzzle Off, Stickerpalooza, Leprechaun Trap, RAL school visits, Library Hold locker at the Community Center

D. Treasurer – Gloria Pilotti-Irey – February revenue received: \$8,408 (Memberships, Book sales and interest) February expenses paid \$4,099 (usual expenses) FOLL funds available : \$182,774.

E. Book Sales Director – Sharon Gorley – February book sales \$1,846 Linda Tinsman has started as a new volunteer on Tuesday mornings. Reseller Rebekah Thomas will be sharing a portion of the profits she makes selling books obtained from us. February check = \$63

F. Community Outreach Director - Linda Derosier – Put plaques and award certificates in the display case at entry doors along with details about our accomplishments and “Booker and Booklet” mascots.

March 27 5:30pm, Joan Griffen will give a presentation on earth month. This outreach event is in conjunction with the library and OLLI and Linda D. would like FOLL to provide snacks. There will be prizes and seed packets giveaway.

RAL – have interacted with 9 classrooms to date. More volunteers are needed for several future school visits. Circulated a signup sheet.

August 2, Western Placer Unified School District will conduct a “ before school distribution day” at Lincoln High School parking lot. Multiple groups including FOLL are invited to attend and deliver supplies to students.

Worked the Puzzleoff and chatted with patrons about FOLL.

G. Grants Director – Neil Cochran – Lincoln Hills Community Foundation invited FOLL to attend their BOD meeting May 12, 9:30am – would like Linda D to join him. LHF would also like FOLL to attend their June 24 , 1pm bingo activity. Guest, Chris Guyon, an LHF board member, commented that although our grant focus is to benefit seniors, our attendance helps to educate them about all our activities.

H. Membership Director – Cassandra Hawley-Davis -Members total 279 to date with a few more renewals to be processed. Mailed 28 letters to members without email or unsubscribed with 9 renewals received. Mailed 250 letters to past members with 116 renewals received.

I. Newsletter Director – Karen Lindh- April Newsletter- 24/7 hold lockers update, BDOG, RAL photos, Fairy tale day, summer reading, virtual author event or recap of Joan Griffen lecture. Teen Battle of the books, TAB activity, Fam Movie Night, Placer County Master Gardeners. FOLL Annual Report and standard features.

J. Volunteer and Hospitality Director – Wanda Melilli – next Fam Movie Night is Saturday, Mar 15. There were 66 attendees in February.

K. Website and Social Media Director – Lynne Rossi – Thank you to Linda Morley for taking photos and sharing events via Instagram postings.

VII. Standing Committee Reports:

A. Financial Review Committee- Neil Cochran – Committee Sharon Gorley, Mary Nader. Reviewed 2024 finances comparing appropriate documentation on file for deposits, checks, and withdrawals. Confirmed ending balances match Quicken files. Concluded that December 31, 2024, YE treasurer’s reports accurately represent the financial status of FOLL with no irregularities in the records.

B. BDOG Committee- Gloria Irey- Completed the BDOG profile and established the theme: Lincoln Public Library: The Heart of Our Community. Donate So We Don’t Skip a Beat. Prepared promotional plan. Matching will not be part of the strategy this year. All board members are asked to donate so we can be entered in the Board Participation Contest. Will have staffed library lobby table on May 1st. Need volunteers to talk to attendees/hand out BDOG cards at multiple events in April.

C. Strategic Planning Committee- Dawna Hawksworth-Karen , Neil, Teresa – Chris Guyon has agreed to join the committee as member at large. Chris, who has a nonprofit background, commented that she is happy and flattered to be on the committee.

VIII. Carry Over Business: March 25 Round table meeting Draft agenda as follows: FOLL Google Drive- Lynne 30 min, Major Donor Policy- Dawna 20 min, Growing Membership Cassandra 30 min, 2026-2028 Strategic Planning – Dawna 30 min. The board agreed on this agenda.

IX. New Business

A. Board Approval of Prior Year’s Financial Report – Motion- Wanda Melilli, 2nd Cassandra Hawley-Davis Motion Passed.

B. Board Approval to Issue 2024 Annual Report – Gloria- Draft 2024 Annual. Motion : Karen Lindh, 2nd- Wanda Melilli Motion Passed. Gloria will ask Kathryn Hunt to hand out report copies at a City Council meeting and welcomes suggestions on how we can use this publication to promote FOLL.

X. General Announcements, Closing Comments Wanda Melilli = April is volunteer appreciation month so she will be looking for ideas for snacks. Gloria pointed out that in April there will also be a library and staff appreciation week and that we usually buy gift cards for the staff.

XI: Adjournment : Adjourned at 11:55am – Next meeting, April 8, 2025, in the Willow Room.

Attendance:

Board Members: Teresa Lai Stanislaw (on Zoom) , Dawna Hawksworth, Gloria Pilotti-Irey, Linda Derosier, Neil Cochran, Linda Morley, Karen Lindh, Sharon Gorley, Wanda Melilli Lynne Rossi, Cassandra Hawley-Davis

Library Staff: Kathryn Hunt

Members and visitors: Chris Guyon, Marti Loew

- Next Board Meeting Date – April 8, 2025, Willow Room
- Board Roundtable – March 25, 2025, 10:00-1:00 Technology Room
- PCF 2025 Nonprofit Leadership Summit – March 26, 2025, 8:30-3:30 Orchard Creek Lodge

Submitted by Linda Morley, Secretary