

Friends of the Lincoln Public Library Board Meeting, September 9, 2025

Fir Room, Twelve Bridges Library, 10:30 a.m. -12:00 p.m.

[for approval on October 25, 2025]

I. Call to Order – Dawna Hawksworth

II. Welcome/Introductions – Dawna Hawksworth

III. Conduct Roll Call: Confirmed Quorum – Linda Morley Quorum confirmed.

IV. Consent Items:

A. Approval of Board Meeting Minutes of August 12, 2025 - Approved by consent

B. Confirmed electronic Board approval of \$300 for Jr. Rhino/LPL parking signs.

V. Library Report and FOLL Attribution Guidelines– Kathryn Hunt - September is library card signup month.

LPL is now building programming for the last quarter of the year, Family Art Night, and author events. Waiting for a replacement part for the community center book locker due to a hardware issue.

Asking BOD for funding to replace worn out books for MGOG as requested by staff members Marlene and Debbie.

The library is investigating enhancements to the online catalog to make it easier to find materials. Kathryn gave a demonstration of a catalog used by the Thousand Oaks Library and that could be obtained from the same vendor who provided the current online catalog. Still in negotiations and discussions with City for approval and possible financial support. After installation, Kathryn is requesting that FOLL fund the annual maintenance cost which would be approximately \$4k per year. The new catalog provides a cleaner look, banners for attributions (including FOLL) and offers a base use that is more user friendly requires less training and works with the current Spanish language software. There is a one-time fee for migration which would be paid out of the library's budget.

Kathryn mentioned that Karen Lindh and Linda Derosier are working on attribution guidelines and thanked them for their patience and gentle reminders. If anyone has concerns about any library operational issues, please feel free to talk directly to Kathryn to centralize questions and save staff time. Please be mindful that back room is a staff work area and conversations can be heard by all.

VI. Officer/Director Reports

A. President – Teresa Lai Stanislaw – (via Zoom) Thanked Cassandra for interfacing with Sam on Annual Meeting and Author event. Thanked Marti Loew for serving in the non-board member role at the annual meeting. Thanked Gloria for heading nominations committee.

B. Vice President – Dawna Hawksworth – Will be gone Sept 29 through October 14. Declined to be nominated as VP for next term.

C. Secretary – Linda Morley – Attended Family Art Night meeting and joined Sam and Toni to meet with Art League of Lincoln regarding participation in FAN.

D. Treasurer – Gloria Pilotti-Irey – Revenues \$4700 Expenditures \$4000 Provided MOU funds to the city (\$59k) to purchase the new library outreach van. Moved some monies to CD and CD interest into FOLL checking account. Karen asked when we will approve 2026 budget – Gloria responded that she would reach out to Kathryn and start working on it for presentation at the annual meeting. Karen is considering upgrading Mail Chimp and Gloria asked that she provide cost increase figures to her by October.

E. Book Sales Director – Sharon Gorley – Daily Sales \$1,614.25 of this \$405.75 was paid through Venmo. That is 25%, our highest level yet. Rebekah's sales were \$495.45 for July. She closes out at the end of the month and brings us a check on the first Wednesday she is here in the next month, so the money is always recorded the following month for FOLL.

F. Community Outreach Director - Linda Derosier – Lincoln Serves Committee continues to grow with more cooperation between nonprofits. “Food Truck Frenzy” tonight is sponsored by DLA. Decided this event is not an appropriate venue for FOLL or LPL. Linda D will go though and determine whether it has potential for future FOLL/LPL attendance.

G. Grants Director – Neil Cochran – Received \$1000 annual Rotary Club donation to purchase children’s nonfiction materials.

Lincoln Hills Foundation grant application is due this month, so Neil and Kathryn Hunt met with LHF liaison Maureen Bauman to discuss potential termination of Hoopla and ask LHF to be more flexible in funds usage direction in case we no longer provide that online resource. Maureen agreed to submit this request. LHF grants are finalized in Sept/Oct and announced in November.

Spent some time with Western Placer School District regarding AI usage. Reported that WPSD did not seem to be familiar with the Spanish catalog or the community center book locker location.

Linda D pointed out that Rods and Relics contacted her because they had not received a FOLL grant application. There are currently only two applicants, so Linda D applied for a grant for FOLL.

H. Membership Director – Cassandra Hawley-Davis - 3 renewals and 2 new memberships in August.

Working with Sam Schafler on the October 25 Annual Membership Meeting that will be held in conjunction with an author event. Reserved the SCLH Kilaga Springs Presentation Hall and the adjacent multi-purpose room with kitchen. FOLL will provide light refreshments at nominal expense.

Author event will be mystery writer Todd Borg who will also offer a 1-hour pre talk book signing in the Kilaga seating area near the library. Meeting attendees will get preferred seating at the author talk. Looking into the cost to provide every member in attendance with a free signed copy of the author's book. Working with the author to get the best pricing for purchasing these complimentary books as he is also donating 20% of each book sale to FOLL. Todd has not requested any speaker stipend or accommodation although he is traveling here from Tahoe.

Will try to get announcement articles in the October SCLH Compass and Sun Senior News. Karen offered to submit the Compass write up if Cassandra provides it by the October 15 deadline.

(Cassandra's follow-up report emailed to Secretary following the meeting:

We had 3 renewals and 2 new memberships in August for a total of 5. However, 1 of those was a \$100 donation amount and one was \$50.

I am working with Sam to wrap up arrangements for the Annual Membership Meeting/Author Event. This will be held at Sun City Lincoln Hills Kilaga Lodge on October 25. We have requested a reservation for the Multipurpose and California Room w/ Kitchen. We will offer light refreshments. I am requesting a small budget for those and a larger budget for complementary author signed books for our attendees. We are expecting to purchase those from the author, Todd Borg, as he would like to sell/sign his books before his talk. He is not asking for a fee of any kind, so we think he may appreciate a bulk purchase of copies and may even give us a bulk discount. We will know about that shortly. The regular retail of his books is \$16.99, but his price for bulk may be less. I will put out announcements for this event in the next few weeks over mail chimp and Facebook, with a note that people who are not yet members can join online to attend. The event will be open to the general public.

We will have a membership table near the book signing table to canvas for members. If this goes well, we hope to do more author events on this model, as many SCLH residents are not members. We will also have a membership table again at Family Art Night.)

I. **Newsletter Director – Karen Lindh-** FAN and Tiny Art Contest. Annual Meeting + author event, Halloween programming. TeenTober and free book giveaway day. National Friends of the library week October 19-25. November book sale and 2026 Board Elections. *May* have a Fall into Reading book challenge.

J. **Social Media Director – Lynne Rossi** – There has been no solution with the interruption of access to the database. I have been communicating with the developers of the plugin. They are not able duplicate the issue, so they are not able to solve the problem.

I will be contacting both Blue Host(server) and WordPress (platform) this week to see if they have a developer who can help with debugging the problem. As a backup, Gloria or Lynne can print a report if needed.

In our last meeting, we concluded with a casual suggestion to discontinue using Zoom for meetings. Although we didn't formally vote on it, I believe we should only initiate the Zoom calls at the request of board members. We had anticipated that non-members would participate via Zoom, but that did not occur. The link I shared for today's meeting will remain valid for the remainder of the year, and I will distribute it before each meeting. Decision was made to present the question of continuing to offer Zoom capability to members in attendance at the Annual Meeting and then decide if it will be discontinued.

Lynne will be out of town from September 23 to October 24.

K. **Volunteer and Hospitality Director – Wanda Melilli** – August movie night had 90 attendees. September film is Leo and Stich which should be well attended as well.

Wanda has most of the volunteers that are required at Family Art Night. If you have any art supplies for the giveaway baskets, please donate to Wanda.

VII. Standing Committee Reports:

- A. Annual Membership Meeting Committee – Teresa – The one-hour meeting will begin at 1:30 Todd will start speaking in presentation hall at 3pm. Budget question is how much the free books will cost. Regular Annual meeting agenda including Teresa, Gloria, etc.
- B. Nomination Committee – Gloria (Chair) Linda D, Linda M and Carol Dickey will be on the committee. Will evaluate applications and create the slate. Currently we need at least one nominee for Hospitality and VP. Gloria has signs posted

and application forms are available in library and back room. The forms provide concise board position descriptions on the back. Karen L will send out a Mail Chimp solicitation notice to all newsletter recipients, and Gloria will post on Facebook and will look at Better Impact system to review applicants stated interests.

VIII. Carry Over Business:

- A. Continue discussion of recognition of FOLL's 40th Anniversary in 2026 – ALL Carry over this discussion at the next meeting due to time constraints.

IX. New Business

- A. Withdrawal of LPL's request for funding of limited-edition library cards for September.
- B. Board Approval - \$300 funding for new books for Mother Goose on the Loose program. Karen moved and Wanda seconded. Motion approved.
- C. Discuss future LPL funding request for software upgrade to online library catalog – Gloria. Gloria advised that due to timing the motion for board to approve this will be put forward via email.
- D. Volunteers Sign Up Sheets – Linda D asked for help with the following:
 - a. Senior Health Fair - Sept. 25 10-1 at McBean Pavillion
 - b. Great Auburn Ravine Clean Up – Sept 27 9am at McBean Pavillion & LPL
 - c. SCLH Expo – Sept 30 10-1 – Orchard Creek Ballroom

X. General Announcements, Closing Comments :

XI: Adjournment : Adjourned at 12:00pm

Attendance:

Board Members: Teresa Lai Stanislaw , Dawna Hawksworth, Gloria Pilotti-Irey, Karen Lindh, Sharon Gorley, Linda Derosier, Linda Morley, Cassandra Hawley-Davis, Neil Cochran, Lynne Rossi, Wanda Melilli

Library Staff: Kathryn Hunt

Members and visitors: Carol Dickey, Marti Loew

FOLL ANNUAL MEMBERSHIP MEETING October 25, 2025 - 1:30-2:30 PM

KILAGA MULTI-PURPOSE ROOM – SUN CITY LINCOLN HILLS

LPL Presents: Todd Borg (Local Author) - Kilaga Presentation Hall 3-4:00 PM

Submitted by Linda Morley, Secretary

Note: As we will not be holding our regularly scheduled October 14, 2025, meeting, the Board will be asked to approve the Nomination Committee's proposed slate of candidates for the 2026 election by e-mail.