

Friends of the Lincoln Public Library Board Meeting, December 9, 2025

Willow Room, Twelve Bridges Library, 10:30 a.m. -12:00 p.m.

[for approval on January 13, 2026]

I. Call to Order – Teresa Lai Stanislaw

II. Welcome/Introductions – Teresa Lai Stanislaw

III. Conduct Roll Call: Confirmed Quorum – Linda Morley

IV. Consent Items:

a. Approval of Annual Membership Meeting Minutes from November 11, 2025.

V. Library Report – Kathryn Hunt - Lincoln Public Library has received a \$10,000 Award Gift from Carnegie Foundation of NY. The funds must be used for library identified needs. Kathryn requested that the FOLL Board authorize the FOLL President to enter into an agreement with the City to receive and hold the funds while awaiting direction

of spending by the library/city. There is no time limit on spending the funds which were received via a Carnegie Foundation project to award cities who have a Carnegie Library.

VI. Officer/Director Reports

A. **President - Teresa Lai Stanislaw:** None

B. **Vice President - Dawna Hawksworth:** Read her 2023 FOLL application pointing out her reason for joining the board and stated that she plans to continue to support the library.

C. **Secretary - Linda Morley:** Photography : Literary Festival, TAB Cookie decorating, Book Sale Cashiering, and photos

D. **Treasurer: Gloria Pilotti-Irey:** In November paid for RAL books and anthology, and book carts. New library community outreach van will be paid for upon receipt of the vehicle which will most likely occur in January.

E. **Book Sales Director-Sharon Gorley:** November book sale total = \$3,100 Had beautiful sets of rare books and cookbooks. Daily sale = \$1,500. We are on track to having sales of approximately \$30,000 this year. Book seller, Rebecca sold a set of Manga graphic novels for \$549.95 and shipped them to Finland! Total November sales \$5,340.30

F. **Community Outreach Director - Linda Derosier:** Quiet month. Working to determine what is best use of community outreach time & energy vs ROI. Hope to

follow along with the new library community outreach van on their programs to represent FOLL at these events too.

**G. Grants Director -Neil Cochran:** (Absent) Teresa said that Neil says Lincoln Hills Foundation reflects a \$13,500 grant on their website. Chris Guyon spoke and confirmed that LHF has voted to accept our proposal.

**H. Membership Director- Cassandra Hawley-Davis:** Highest historic membership at 381 as of today. Working with Gloria on a schedule for canvassing for renewals that will be included in the membership procedures. Continue to repeatedly contact current members reminding them it is time to renewal.

**I. Newsletter Director- Karen Lindh:** Priority for 2026 is to revamp the newsletter, subject to FOLL approval, to reflect the increasing population of readers who look at the document on their phones. Will have focus groups review Sacramento and Rocklin library formats to get a feel for what is user friendly and simpler for the Director. Researching different types of emails that are more compatible to cell phone readers. Planning over the next year to periodically include more graphics and info from Community Outreach report to build a case for why additional funding is critical for the Library to continue to serve its population. Considering a change from Mail Chimp to another "email client." Mentioned that Canva now has its own email program.

January newsletter : FOLL Board photo and Happy NY. Update Libby card and PIN. TAB Snowman ornament, Library's You Tube channel with previous author visit recordings. New Teen Advisory Board. Battle of the Books. Budget Highlights, Membership Renewal. New Board members and thank you to outgoing board members. Regular features.

**J. Social Media Director- Lynne Rossi:** Populating Facebook. Still having database issues with membership list.

**K. Volunteer and Hospitality Director-Carol Dickey:** (Absent) Wanda Melilli reported that the Candlelight Evening will be held on December 13

VII. Standing Committee Reports:

Strategic Planning Committee Update – Dawna

Thanked the committee Karen, Cassandra and Chris for their dedication and ideas.

VIII. Carry Over Business:

None

## IX. New Business

- a. Acknowledgment and thanks to retiring board members: Teresa, Dawna, and Wanda Melilli

Gloria recognized each retiring member:

**Wanda** has been a FOLL member since 2017 and served as Hospitality Director twice. She did an excellent job coordinating Family Art Night as well as supporting the Homework center, author events, etc.

**Dawna** has been a FOLL member for many years and served as VP since 2023, chair of Strategic Planning Committee and volunteered at library and outreach events. Dawna started the program to provide books for babies and toddlers which is now run through the Lighthouse Counseling & Family Resource Center.

**Teresa** has been a FOLL member since 2020 and while presiding as president for 2 years served on FOLL committees, organized 2 annual meetings with increased attendance. Integral in developing signage to help mitigate sports parking issues and is also involved with Adult Literacy program.

- b. Swearing in of the newly elected 2026 Board Members for a 2-year term:

President – Gloria Pilotti Irey

Book Sales Director – Sharon Gorley

Newsletter Director – Karen Lindh

Volunteer & Hospitality Director – Colleen Ewert

- c. BOARD ACTION: Board Approval of the President's appointment of Carol Dickey to fill the unexpired term of Treasurer (January 1, 2026 – December 31, 2026- Teresa Lynne moved, Linda D 2<sup>nd</sup>. Motion passed. Carol will be sworn in by Teresa and Gloria prior to January 1, 2026.

- d. BOARD ACTION: Board Approval of Gloria Pilotti (President) and Carol Dickey (Treasurer) as the authorized signers for the Friends of the Lincoln Public Library's accounts held at Columbia Bank (formerly Umpqua Bank) and removal of Teresa Lai Stanislaw (former President) as an authorized signer. Motion Dawna, Cassandra 2<sup>nd</sup>. Motion passed.

- e. BOARD ACTION: Board Approval of 2026 Budget – Gloria Teresa Motion, Cassandra 2<sup>nd</sup>. Motion passed – budget approved.

f. BOARD ACTION: Board Approval of 2026-2028 Strategic Plan – Dawna Gloria moved to approve the plan as presented by the Strategic Planning Committee, subject to the following:

1. The addition of

- Strategy 3. Use Strategic Plan to guide Board decisions and actions.
- Task 3-7a Monitor on-going actions taken related to Strategic Plan and bring the actions needed to the attention of the Board
- Task 3-7b. Develop a new Strategic Plan every 3 years.

2. Board's review and revision, as needed, of all assigned roles during the 2026 Roundtable: and

3. The delay of public posting of the Strategic Plan until after the assignments are finalized and the formatting is corrected.

Gloria Motion Teresa 2<sup>nd</sup>. Motion passed.

BOARD APPROVAL BOARD APPROVAL: Authorize the FOLL President to enter into agreement with the City of Lincoln to accept and manage the Carnegie Foundation Grant.

Teresa motion - Cassandra 2<sup>nd</sup> . Approved.

X. General Announcements, Closing Comments : None

XI: Adjournment : Adjourned at 11:30am

Attendance:

Board Members: Teresa Lai Stanislaw , Dawna Hawksworth, Gloria Pilotti-Irey, Karen Lindh, Linda Derosier, Linda Morley, Cassandra Hawley-Davis, Lynne Rossi, Sharon Gorley  
Absent: Neil Cochran, Carol Dickey

Library Staff: Kathryn Hunt

Members and visitors: Colleen Ewert (2026 Volunteer & Hospitality Director), Chris Guyon, Joe Rich (Interested in Volunteering)

Next Board Meeting Date – January 13, 2026 – Fir Room

Submitted by Linda Morley, Secretary